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UTBILDNINGSTYRELSEN

Erasmus+ Mobility between Programme and Partner Country HEIs: Key recommendations from Finnish NA

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Ukrainian Erasmus+ Info Week

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EDUFI in a nutshell

- **Finnish National Agency for Education (EDUFI)**
- EDUFI is a national development agency working under the Ministry of Education and Culture and our tasks and organisation are set in the legislation.
- Our core tasks are to develop education and training, early childhood education and lifelong learning and to promote internationalization in Finland
- Erasmus+ National Agency for Finland
- Personnel 370
- Director General Olli-Pekka Heinonen

In this presentation:



Finnish ICM funding for Eastern Partnership region

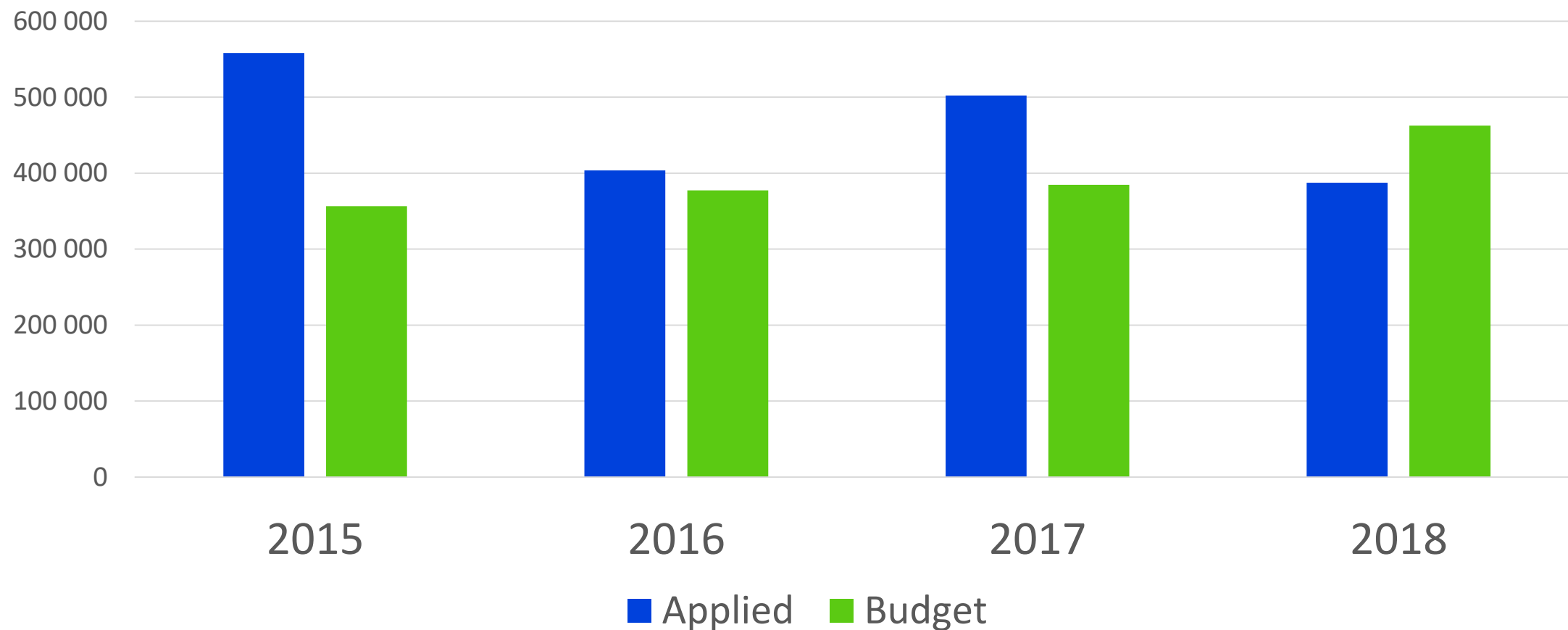
Application and assessment procedure

Implementation and reporting

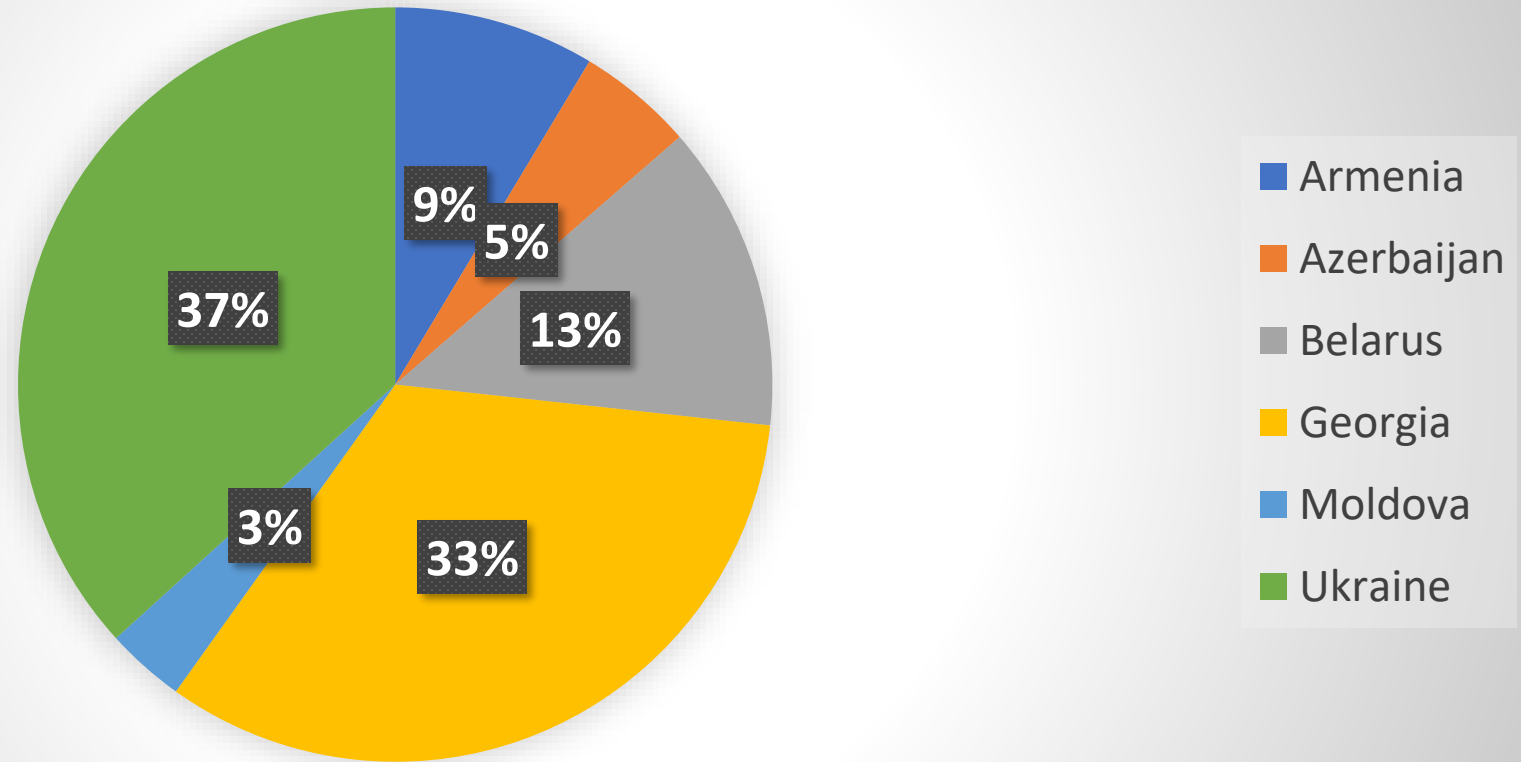
Novelties for student and staff mobility



E+ ICM funding for Eastern Partnership region in Finland



Granted E+ ICM projects between Finland and Eastern Partnership countries 2015-18




Granted ICM projects from Finland per partner country

	2015		2016		2017		2018		Total	
Armenia	29 960	9 %	14 540	4 %	84 800	22 %	0	0 %	129 300	9 %
Azerbaijan	14 120	4 %	13 120	3 %	0	0 %	47 600	12 %	74 840	5 %
Belarus	45 931	13 %	0	0 %	102 338	27 %	48 680	13 %	196 949	13 %
Georgia	105 330	30 %	136 320	36 %	105 628	27 %	150 133	39 %	497 411	33 %
Moldova	0	0 %	25 908	7 %	0	0 %	24 893	6 %	50 801	3 %
Ukraine	155 988	44 %	187 239	50 %	91 985	24 %	116 093	30 %	551 305	37 %
	351 329		377 127		384 751		387 399		1 500 606	

E+ ICM: Application and assessment process

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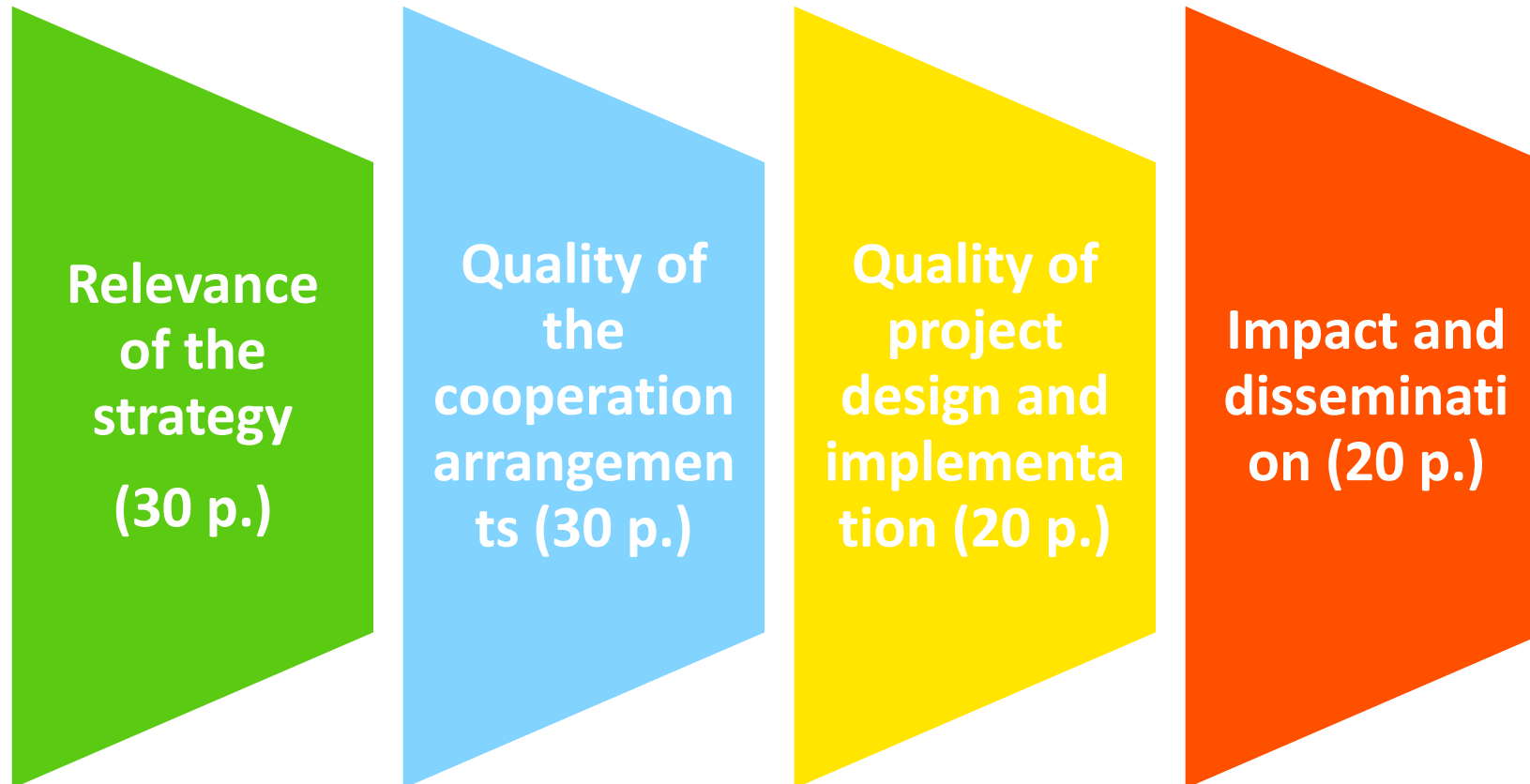
Application procedure

- Call 2019 Deadline for applications **5 February 2019 at 12:00 CET**
 - **Application to be prepared in close cooperation between the programme and partner country HEI**
 - **Quality questions** filled in separately for each partner country
 - Four questions per country, following the assessment criteria
 - Answers must cover both the applicant HEI as well as Partner Country HEIs involved
 - Partner HEIs listed in the application
- 

Quality Assessment

- **Quality assessment**
 - Grant decision based on **quality of the applications**
 - To be eligible, applications must reach 60 / 100 points
 - And at least 50% of points in Relevance (15p)
- In addition **funding decision limited by**
 - Budget available per envelope (length and number of mobilities)
 - Geographical balance (partner countries)
- **Applications assessed by partner country**

Award criteria



Minimum threshold 60/100 and 15/30 from Relevance

Inter-institutional agreements

- Cooperation must be based on **inter-institutional agreements**
 - Template with minimum requirements available
 - not required at the application stage
 - **must be signed after award decision, before any mobility activities take place**
- Inter-institutional agreements include **quality requirements for the cooperation**
 - Targeted especially for Partner country HEIs (Programme country HEIs Erasmus Charter for Higher Education ECHE)
- **Partner country HEIs need a PIC** (=Participant Identification Code) before mobilities start -> Information to Mobility Tool
 - "declared PIC" = legal entity form not needed



The image shows a template for an Erasmus+ Programme Inter-institutional agreement. It features the European Union flag at the top left. The title is "Erasmus+ Programme" followed by "Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility". The main title is "Inter-institutional¹ agreement 2014-20[21]² between programme countries". Below this is a section for "[Minimum requirements]³". A paragraph explains that institutions agree to cooperate for the exchange of students and/or staff, respecting the Erasmus Charter for Higher Education. Section A, "Information about higher education institutions", contains a table with four columns: "Name of the institution (and department, where relevant)", "Erasmus code", "Contact details* (email, phone)", and "Website (eg. of the course catalogue)". The table has three rows, with the last one containing "[...]". At the bottom, there are footnotes: ¹ Inter-institutional agreements can be signed by two or more higher education institutions; ² Higher Education Institutions have to agree on the period of validity of this agreement; ³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership; and ⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates. A small number "1" is in the bottom right corner.



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

**Inter-institutional¹ agreement 2014-20[21]²
between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details* (email, phone)	Website (eg. of the course catalogue)
[...]			

¹ Inter-institutional agreements can be signed by two or more higher education institutions
² Higher Education Institutions have to agree on the period of validity of this agreement
³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

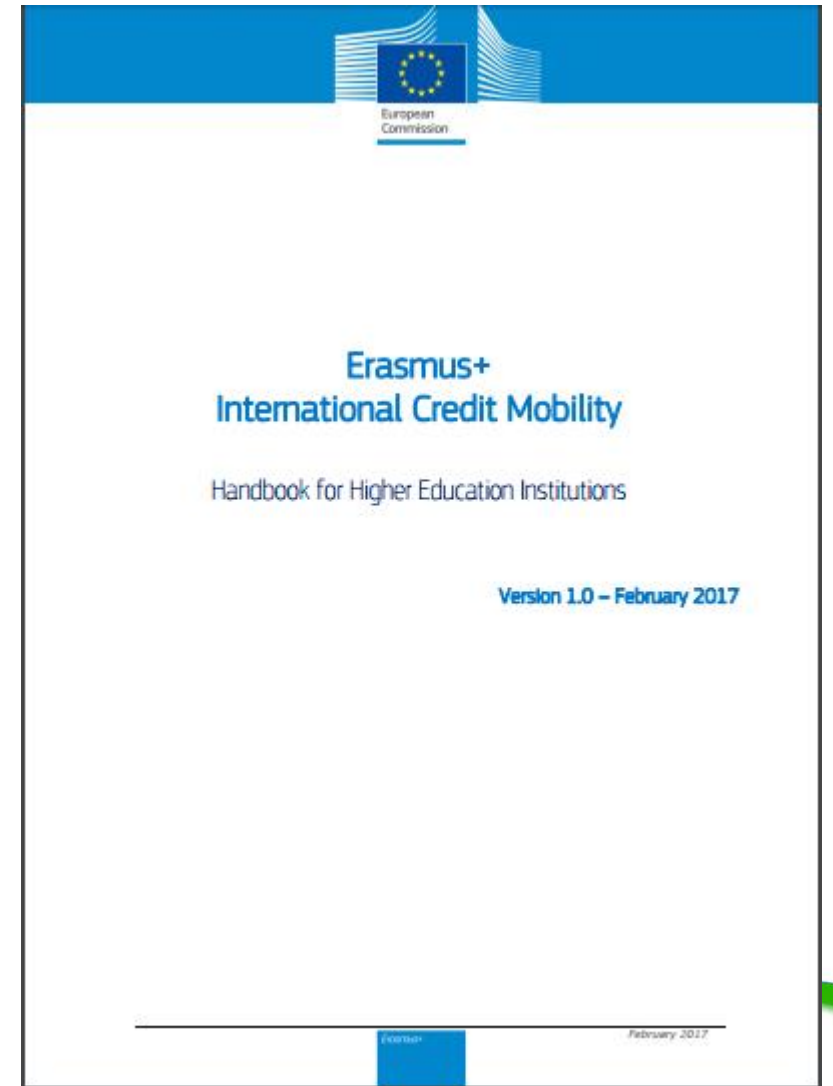
1

Tips for applicants

- In case of new cooperation, staff mobility might be a good way to start
- Be realistic in number and length of mobilities
- Ensure institutional commitment to cooperation in case of changes in staff
- Start planning the cooperation and mobilities as early as possible, agree on practicalities, sign Inter-Institutional Agreement

Handbook for Participating Organisations of International Credit Mobility

https://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus/files/international-credit-mobility-handbook_en.pdf



Implementation and reporting

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ICM projects funded from Finland

- **Call 2018 projects:** 26 month duration
 - Start date: 1 June 2018 (or later due to technical problems)
 - End date: 31 July 2020
 - Interim reporting: 15 June 2019
 - Final reporting: 31 August 2020
- **Call 2019 projects:** 24 or 36 month duration
 - Start date: 1 August 2019
 - End date: 31 July 2021 or 31 July 2022
 - Interim reporting: 15 June 2020 (+ 15 June 2021 – tbc)
 - Final reporting: 31 August 2021 or 31 August 2022

Interim reporting

- Mobilities to be up-to-date at Mobility Tool+
- Information on project progress and potential unspent grants – recommended to consult also the partner HEIs
- Possibility to apply for additional grants (only if made available by other projects)
- Based on interim report the second instalment of the project grant will be paid to the beneficiary

Final reporting

- Final report generated by Mobility Tool+ based on reported mobilities and participant reports
- Narrative comments on project implementation and outcome: **very important to have the partner HEIs experiences included**
 - Mobility Arrangements
 - Preparation and linguistic support
 - Participant feedback
 - Learning outcomes, impact and dissemination of results
- The final report will be assessed and feedback given

Novelties in International Credit Mobility

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Traineeships introduced in 2018

1/3

- **Student mobility for Traineeships as a novelty in ICM since 2018**
 - Incoming and outgoing, all degrees, all fields
 - Host can be e.g. public and private organisation, enterprise, NGO etc.
 - Minimum duration 2 months (or 3 months if combined with studies within one mobility). Maximum 12 months.
 - Monthly grant the same as for studies: 900 EUR from Ukraine to Finland
 - Not necessary to name the host organisation at the application stage

Traineeships

2/3

- **Documents for traineeships, before the mobility**
 - Learning agreement for traineeship:
 - Programme for the traineeship, knowledge and skills to be acquired, monitoring and evaluation plan, recognition, insurance
 - To be signed by 3 or 4 parties: student, home institution, host organisation (and coordinating programme country institution in case of incoming mobility from partner countries)
 - Grant agreement
 - Work agreement with the host organisation (recommended)
 - Practicalities according to host country legislation such as working hours, holidays, salary

- **Documents for traineeships, after the mobility**
 - Traineeship (or work) Certificate by the receiving organization:
 - The actual start and end dates of the traineeship programme
 - Detailed programme of the traineeship period including tasks carried out by the trainee; knowledge, skills and competences acquired; evaluation of the trainee
 - To be recognised as a part of the degree programme as agreed in the LA for traineeships

Digital traineeships – Calls 2018 and 2019 1/3

- The Commission will be tracking traineeships in 'digital skills' in Horizon 2020 Associated Countries participating in ICM:
 - Albania, Bosnia and Herzegovina, Montenegro, Serbia, Israel, Moldova, Switzerland, Faroe Islands, **Ukraine**, Tunisia, Georgia ja Armenia
- Labour market is in need of more people with digital skills, "skills mismatch"
- HEIs are encouraged to implement
- No separate application system

Digital traineeships

2/3

- Any traineeship will be considered digital as such when one or more of the following activities are practised by the trainee:
 - Digital marketing (e.g. social media management, web analytics); digital graphical, mechanical or architectural design; development of apps, software, scripts, or websites; installation, maintenance and management of IT systems and networks; cybersecurity; data analytics, mining and visualisation; programming and training of robots and artificial intelligence applications.
 - **NB:** Generic customer support, order fulfilment, data entry or office tasks are not considered in this category

Digital traineeships

3/3

- Monthly grant the same as for other traineeships
- Documentation also the same
- Simple reporting:
 - Marked in LA **“Traineeship in digital skills: Yes / No ”**
 - **“Flagged”** in Mobility Tool+

Staff mobility opens for non-academic organisations 2018

1/3

- Staff mobility has become available for other organisations than higher education institutions: public and private organisation, enterprises, NGOs (same as for the traineeship mobility)
- Not necessary to name the host organisation at the application stage
- Min. and max. duration of staff mobility the same: 5 days to 2 months
- Mobility agreement between HEIs, host organisation and staff member
- Grant agreement between Programme Country HEI and staff member

STA for non-academic organisations

2/3

- **Staff mobility for Teaching (STA) always from a non-academic organisation to an HEI**
- A programme or partner country HEI can invite staff from enterprise to teach at the HEI
 - Example: From a Finnish enterprise to an Ukrainian HEI or from an Ukrainian enterprise to a Finnish HEI.
 - Call 2019: No minimum number of teaching hours for invited staff from enterprises

STT for non-academic organisations

3/3

- **Staff mobility for Training (STT) allways from an HEI to a non-academic organisation**
- Staff members of a partner country HEI can have a training period at a public or private organisation or enterprise in the programme country (**but not vice versa**)
 - Example: Staff members of an Ukrainian HEI to have a training period at a Finnish enterprise
- Recommended to discuss these options with the partners at the application stage as it takes time to organise the planned mobilities. However, mobility types can be added also during the project period.



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Дякую! - Thank you!

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