ERASMUS

CREATING OPPORTUNITIES FOR THE UK ACROSS EUROPE

International Credit Mobility - Recommendations for application

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UK Erasmus+ National Agency

BRITISH COUNCIL

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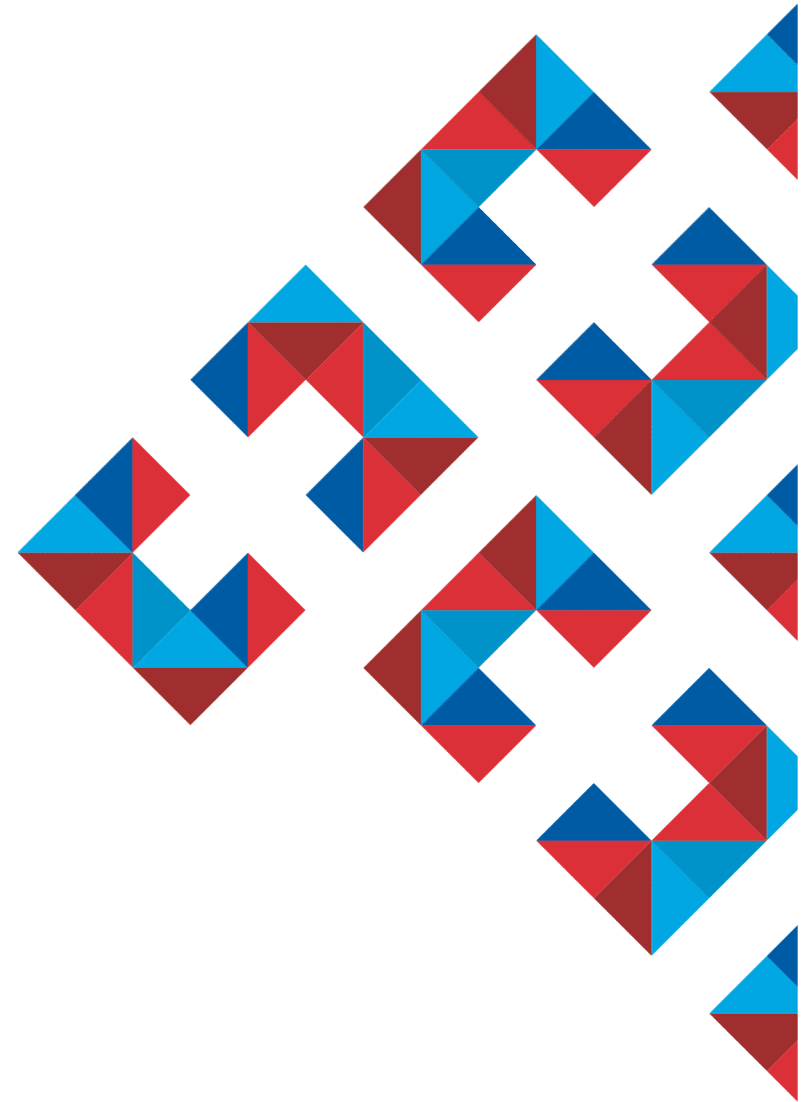
What is International Credit Mobility?

Introduction

- International credit mobility started in 2015
- Allows programme country HEIs to partner with HEIs around the world to send and receive staff and students abroad
- EU provides funding to provide grants for participants as well as organisational support funding
- Students can undertake a study placement or work placement (or both!)
- Staff (both academic or non-academic) can train or teach

Internships – new for 2018

- Can go in both directions (either to or from a partner country)
- The grant rate will be the same as for study mobilities
- During project implementation it will be possible to transfer funds between traineeships and the other mobility activities
- The learning agreement will need to be signed by the enterprise as well
- The sending HEI is responsible for the quality of the placement.
- www.erasmusintern.org can help with finding placements

UK overview
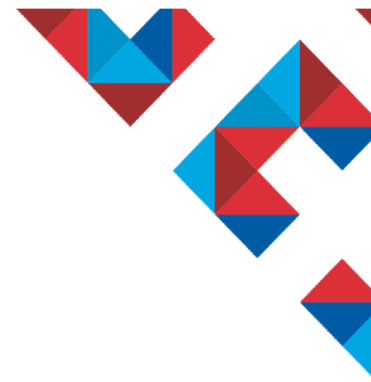
UK HE overview

- 209 ECHE holders

- Higher Education Institutes (HEIs) consist of:
  - Universities
  - Further Education Colleges, with higher education provision
  - Alternative (private) providers

www.gov.uk/check-a-university-is-officially-recognised

- Higher education is quality assured by the UK's Quality Assurance Agency (QAA) www.qaa.ac.uk

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UK Erasmus+ National Agency

The UK National Agency is a partnership between the British Council and Ecorys UK

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Erasmus+

Higher education

Adult education

Vocational education and training

Schools

Youth

UK-Ukrainian partnerships

- Erasmus+ ICM projects:
  - 2015 - 4 UK-Ukrainian ICM projects funded
  - 2016 - 8 UK-Ukrainian ICM projects funded
  - 2017 - 6 UK-Ukrainian ICM projects funded

- Total value €982,640

- Total number of mobilities awarded 451

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UK HEIs

UK HEIs
Bath Spa University
Kingston University
Southampton Solent University
University of Bedfordshire
Aston University
University of Central Lancashire
Buckinghamshire New University
Coventry University
University of Brighton
University of Glasgow
University of Keele
Cardiff Metropolitan University
The University Court of the University of Abertay Dundee

Ukrainian HEIs

| Ukrainian HEIs	
Harkovskii Natsionalny Universitetstroitelstva I Arhitektury	
Institute of Sociology at the National Academy of Sciences of Ukraine	Mykolaiv National University
Ivan Franko National University of Lviv	National University of Kyiv-Mohyla Academy
Kharkiv V.N Karazin National University	Odessa I.I. Mechnikov National University
Kremenchuk Mykhailo Ostrohradskyi National University	Odessa National I.I. Mechnikov University
Kyiv National Linguistic University	Sumy State University
Kyiv National University of Trade and Economics	Taras Shevchenko National University of Kiev
Kyiv University	Vadym Hetman Kyiv National Economic University
Lviv Polytechnic National University	Vasyl` Stus Donetsk National University
Lviv State University of Life Safety	Zhytomyr State Technological University
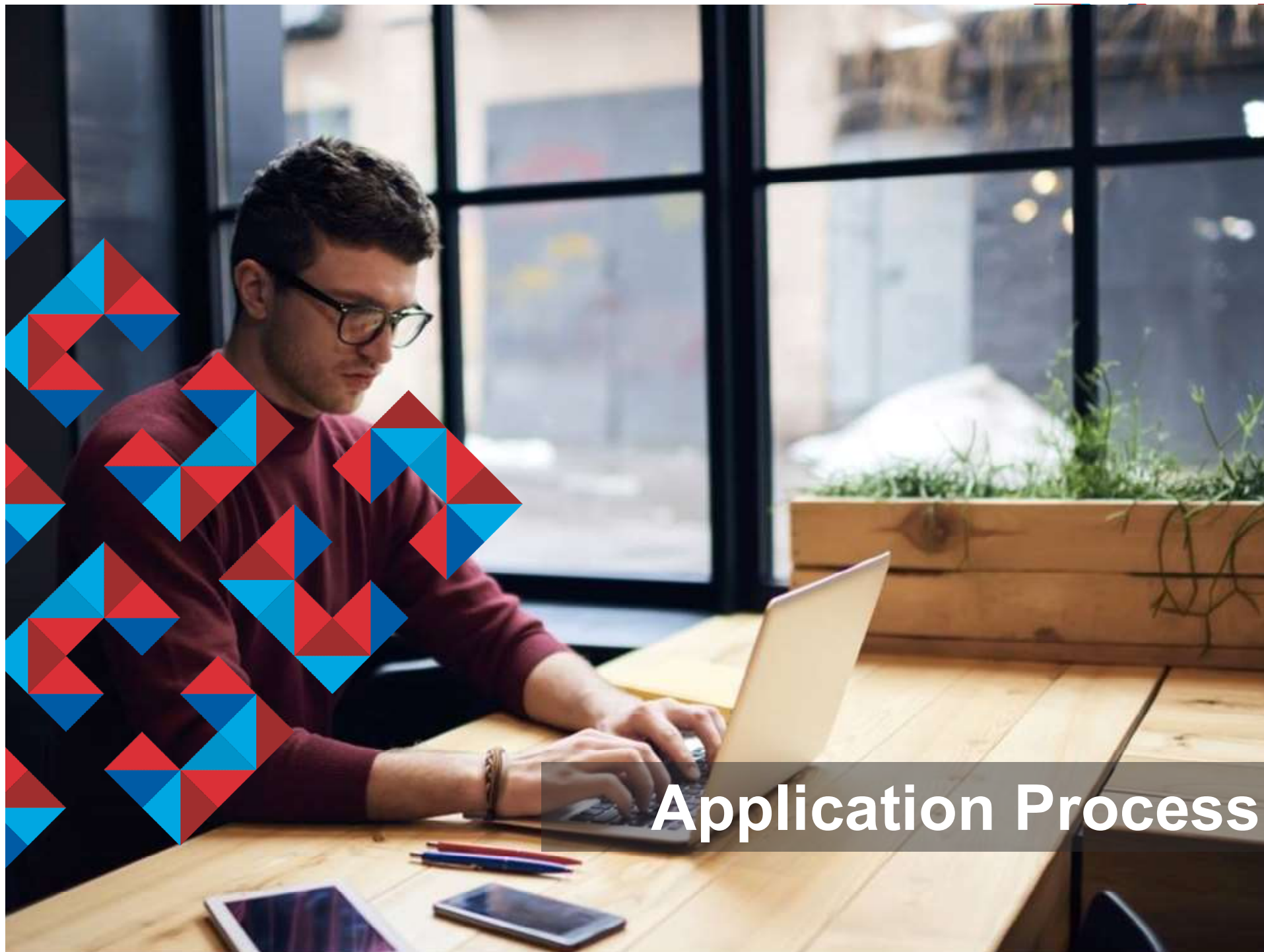
Application Process
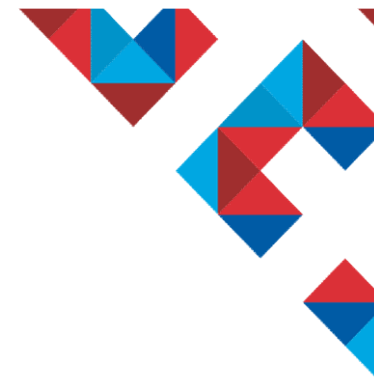
Finding a partner

- Look at current or past cooperation agreements your HEI has

- Looking for a new partner? Speak to a National Agency
  - UK's Higher education partner opportunities webpage

- Not sure about starting a new partnership? Consider starting with staff mobility only, to support the building of trust

Who can apply?

- Any Programme Country HEI is eligible to apply, as long as it holds an Erasmus Charter for Higher Education (ECHE)

- Programme Country HEIs can partner with accredited Partner Country HEIs

- If successful both HEIs will need to complete an inter-institutional agreement which will underpin the partnership

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European Commission
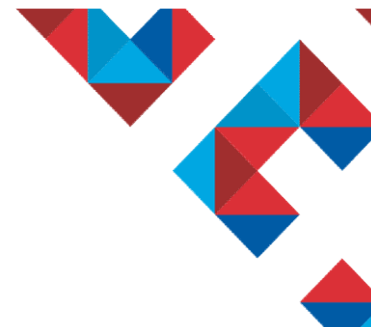
ERASMUS CHARTER FOR HIGHER EDUCATION 2014-2020

The European Commission hereby awards this Charter to:

CARDIFF METROPOLITAN UNIVERSITY

The Institution undertakes to respect the following principles:

+ Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.
+ Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system). Ensure the inclusion of satisfactorily completed study and / or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).
+ Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

The Institution further undertakes to:

– When Participating in Mobility Activities –
Before Mobility

+ Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.
+ Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.
+ Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.
+ Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.
+ Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.
+ Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.
+ Provide guidance to incoming mobile participants in finding accommodation.

During Mobility

+ Ensure equal academic treatment and services for home students and staff and incoming mobile participants.
+ Integrate incoming mobile participants into the Institution's everyday life.
+ Have in place appropriate mentoring and support arrangements for mobile participants.
+ Provide appropriate linguistic support to incoming mobile participants.

After Mobility

+ Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.
+ Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.
+ Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
+ Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

– When Participating in European and International Cooperation Projects –

+ Ensure that cooperation leads to sustainable and balanced outcomes for all partners.
+ Provide relevant support to staff and students participating in these activities.
+ Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

– For the Purposes of Visibility –

+ Display this Charter and the related Erasmus Policy Statement prominently on the Institution's website.
+ Promote consistently activities supported by the Programme, along with their results.

On behalf of the Institution, I recognise that implementation of the Charter will be monitored and that violation of any of the above principles and commitments may lead to its withdrawal by the European Commission.

Professor Antony CHAPMAN
Legal representative

UK CARDIFF05

Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-20[21][2]
between institutions from
Programme and Partner Countries[3]

[Minimum requirements][4]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city[5]	Contact details[6] (email, phone)	Website (eg. of the course catalogue)
[...]			

[1] Inter-institutional agreements can be signed by two or more higher education institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.
[2] Higher Education institutions have to agree on the period of validity of this agreement.
[3] Erasmus+ Programme Countries are the 28 EU countries, the EFTA countries and other European countries as defined in the Call for proposals. Eligible Partner Countries are listed in the Programme Guide.
[4] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
[5] Higher Education Institutions (HEI) from Erasmus+ Programme Countries should indicate their Erasmus code while Partner Country HEIs should mention the city where they are located.
[6] Contact details to reach the senior officer in charge of this agreement.
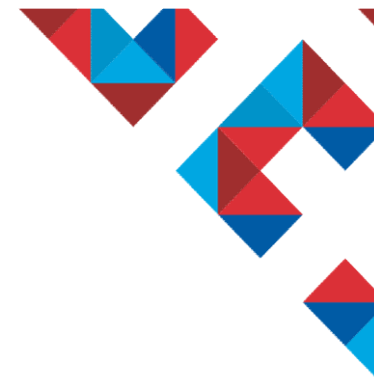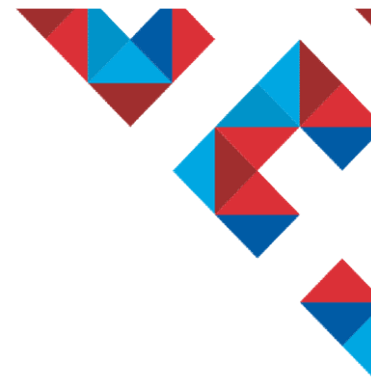
Evaluation procedure

- Applications are assessed through a peer review process by external experts

- European Commission provides *Guidelines for Experts on Quality Assessment*

- Two stage process:
  1. Eligibility
  2. Quality

Award criteria

- How is the application assessed?

The Application is assessed on the following and must score a minimum of 60/100 –

Relevance of the strategy (maximum 30 points)	The extent to which the planned mobility project is relevant to the internationalisation strategy of the higher education institutions involved (both in the Programme and in the Partner country) and the rational for choosing staff and/ or student mobility.
Quality of the cooperation arrangements (maximum 30 points)	The extent to which the applicant organisation has previous experience of similar projects with higher institutions in the partner country and the clarity of the description of responsibilities, roles and tasks between partners.
Quality of the activity design and implementation (maximum 20 points)	The completeness and quality of arrangements for the selection of participants, the support provided to them and the recognition of their mobility period (in particular in the Partner country).
Impact and dissemination (maximum 20 points)	The potential impact of the project on participants, beneficiaries, partner organisations, at local, regional and national levels and the quality of measures aimed at disseminating the results of the mobility project at faculty and institution levels, and beyond where applicable, in both the programme and partner countries.

Top tips

Relevance of the strategy

- Why do you want to facilitate mobility?

- How is the project relevant to your internationalisation strategy?

- What are the common benefits for you and your partner?

- Why are you choosing to send staff and/or students?

- Explain the complementarity of your institutions

Quality of the cooperation arrangements

- How will the roles and responsibilities be allocated?

- How will finances be split between both institutions?

- How will the communication channels work between you and your partner?

- What similar previous experience do you have?

- How will this project enhance existing partnership arrangements?

Quality of the project design and implementation

- Before, during, after

- What are the arrangements for the selection, support and recognition?

- What support activities are planned?

- What is the proposed timeline?

Impact and dissemination

- What will the impact of the programme be on the different stakeholders?

- How you will you evaluate the impact?

- What dissemination activities will you carry out?

- Who will benefit from dissemination?

- Be realistic in what you can actually implement

Findings from past assessments

1. Student and staff mobilities require the same amount of detail;

2. Include information on both the Programme and Partner Institutions;

3. A previous mobility project with the chosen partner is considered an advantage but it is not essential;

4. It is important to have a support programme in place to enhance student and staff experience;

5. Appropriateness of measures for selecting participants;

6. Recognition for staff mobilities

7. Impact and dissemination is important;

Key resources
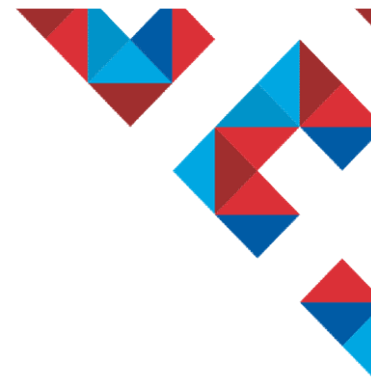
Key documents

- Programme Guide 2018
  www.erasmusplus.org.uk/key-resources#programme-guide

- Inter-Institutional Agreement
  https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/inter-institutional-agreement_en

- Erasmus Charter for Higher Education
  https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en
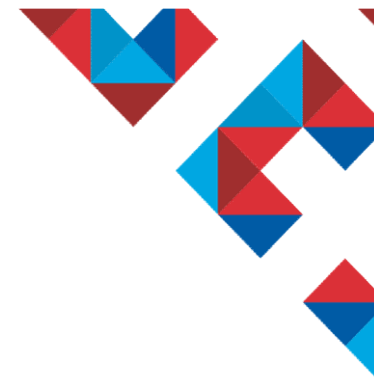
Helpful guidance

- Erasmus+ International Credit Mobility – Quick Guide for Participating Higher Education Institutions in Partner Countries

- Erasmus+ International Credit Mobility – Do's and don't for applicant higher education institutions

- Erasmus+ International Credit Mobility – Handbook for Higher Education Institutions

https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants_en
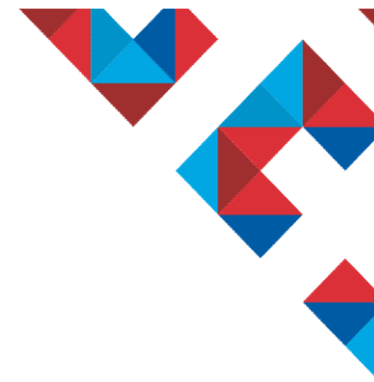
Helpful resources

- Erasmus+ UK website
  www.erasmusplus.org.uk/apply-for-international-credit-mobility

- Erasmus+ International Credit Mobility – guidelines for Experts on Quality Assessment (2017 version)
  www.erasmusplus.org.uk/file/3304/download

- Higher education partner opportunities webpage
  www.erasmusplus.org.uk/higher-education-partner-opportunities

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Erasmus+ is the European Union programme for education, training, youth and sport.
The Erasmus+ UK National Agency is a partnership between the British Council and Ecorys UK.