



Erasmus+ Programme 2024

Capacity Building in the field of Sport

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EACEA.A.3 - Erasmus Mundus, Sport

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Main characteristics

- Objectives
- Thematic areas/Specific objectives
- Activities
- Expected impact
- Funding rules



Objectives

- Raising the capacity of grassroots sport organisations
- Encouraging the practice of sport and physical activity
- Promoting social inclusion through sport
- Promoting positive values through sport
- Fostering cooperation across different regions of the world through joint initiatives

Thematic areas/Specific objectives



**Promotion of
common values,
non-discrimination
and gender
equality**



**Development of
skills to improve
social involvement
of disadvantaged
groups**

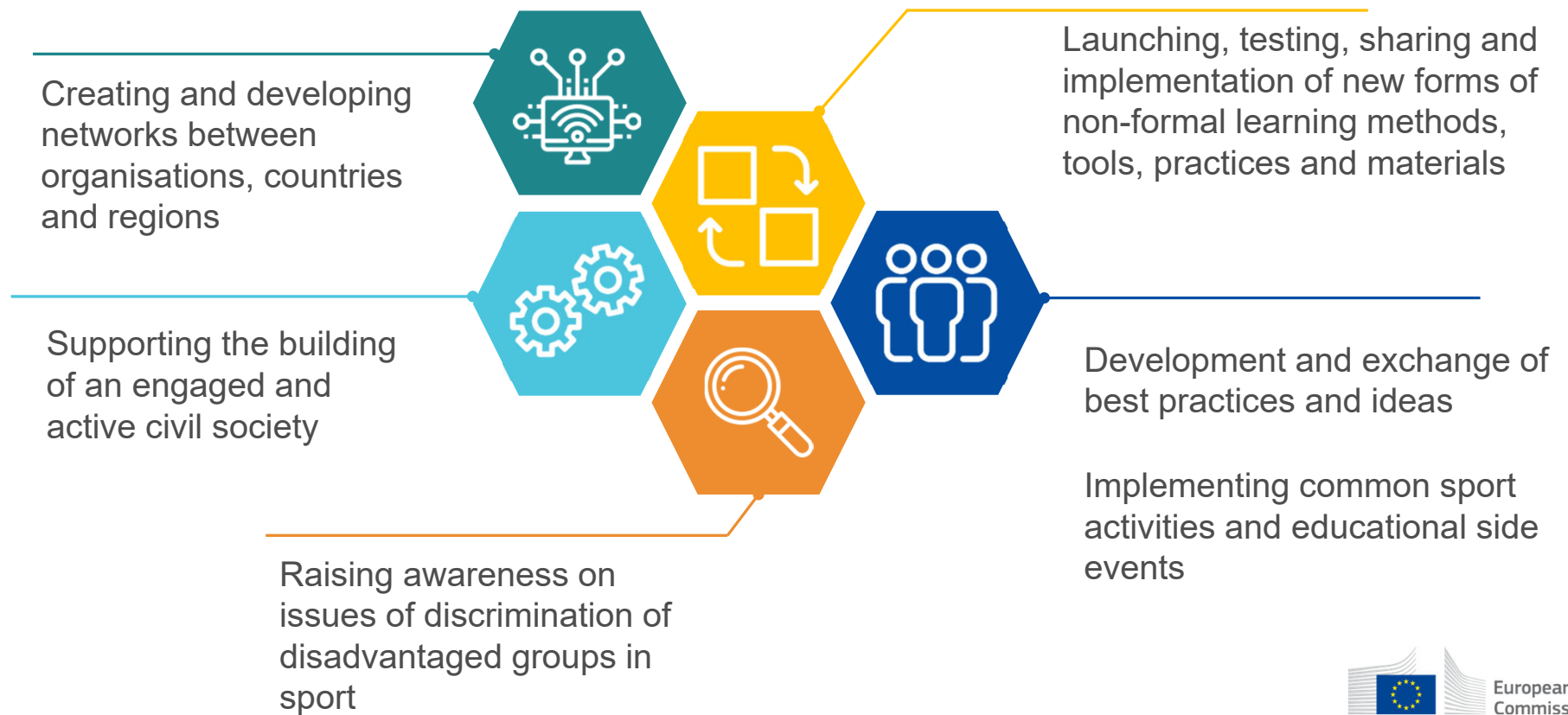


**Integration of
migrants**



**Post-conflict
reconciliation**

Activities





Expected impact

- More participation and capacity of grassroots sport organisations
- More participation of women in sport and physical activities
- More social involvement of disadvantaged groups
- More transnational work in a spirit of inclusiveness, solidarity and sustainability
- More transnational learning and cooperation between sport people and decision makers
- Better dissemination of results among sport people

Available budget and Funding Rules



Budget *Region 2 - Neighbourhood East*: **EUR 960.000**



EU grant per project = fixed lump sum contribution:
Between **EUR 100.000** and **EUR 200.000**



Maximum **80%** of the estimated budget after evaluation



Coherent work packages with detailed activities



Detailed estimation of costs per work package and per beneficiary



Focus on the outputs and emphasis on measurable objectives



Evaluation and selection

- What a proposal must do
- Admissibility criteria
- Eligibility criteria
- Award criteria
- Evaluation and selection
- Indicative roadmap

Proposals must:

Describe

- Activities and efforts to be carried out

Present

- Structure divided into work packages

Estimate

- Budget for each work package

Propose

- To implement activities directly linked to the objectives of the action

Provide

- Information on outputs and indicators



Work packages – Definition

A work package (WP) is a major sub-division of the work plan of the project.

- A single activity is **not** a WP
- A single task is **not** a WP
- A % of progress is **not** a WP (e.g. 50 % of the tests)
- A lapse of time is generally **not** a WP (e.g. activities of year 1)



Number of WPs to be coherent with activities and budget

Admissibility criteria

Applications must be submitted electronically via the [Funding & Tender Opportunities Portal](#)

Applications must be readable and accessible

Applications must be complete containing all parts and mandatory annexes

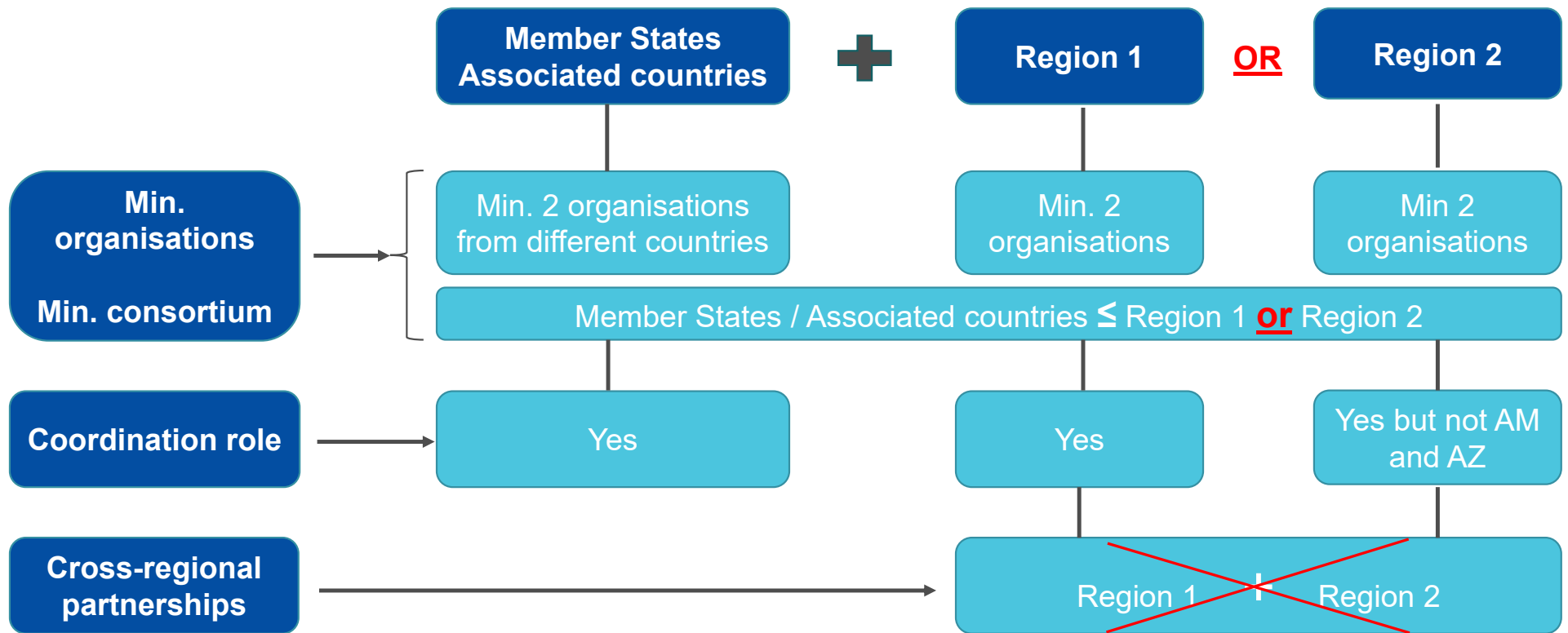
No later than
5 March 17:00
(Brussels time)



Eligibility Organisations

- Any public or private organisation active in the field of sport
- Established in an EU Member State or third country associated to the Programme; and
- in a third country not associated to the Programme which is eligible for participation in this action (i.e **Region 1 – *Western Balkans*** or **Region 2 – *Neighbourhood East***)
- Coordination tasks must be carried out by non-for-profit organisations

Eligibility criteria – Consortium composition



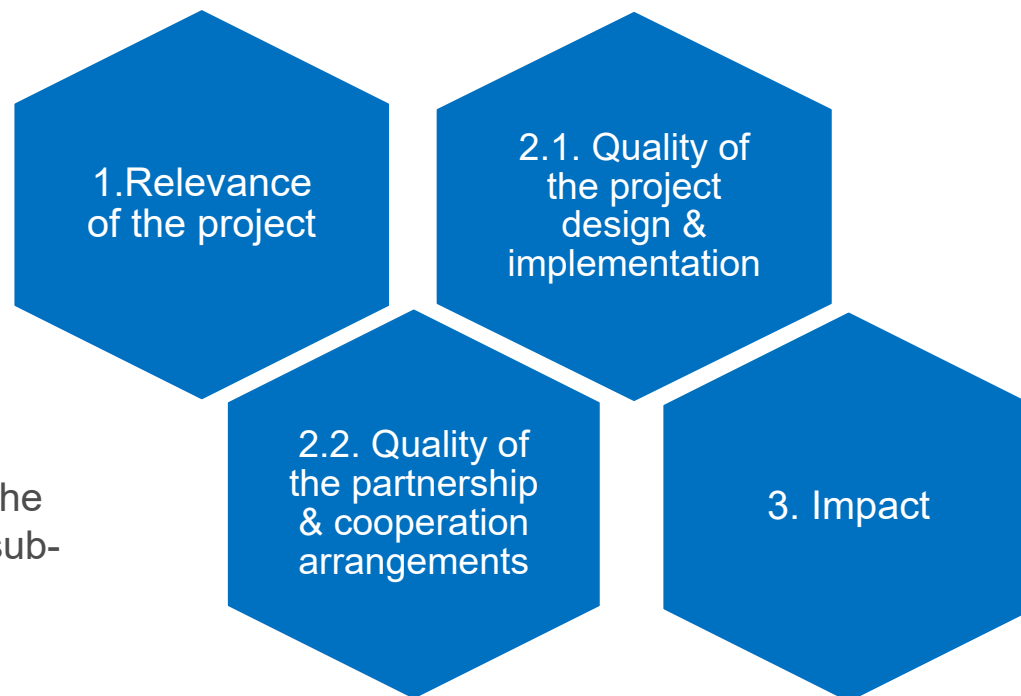


Eligibility

Venues and duration

- All activities must take place in the countries of the organisations involved (exceptions)
- Normally 12, 24 or 36 months with possibility of extension (amendment of the grant agreement)

Award criteria



Detailed information on the award criteria and their sub-criteria in the [Erasmus+ Programme Guide 2024](#) (p.365)

Awards criteria - Scores and thresholds

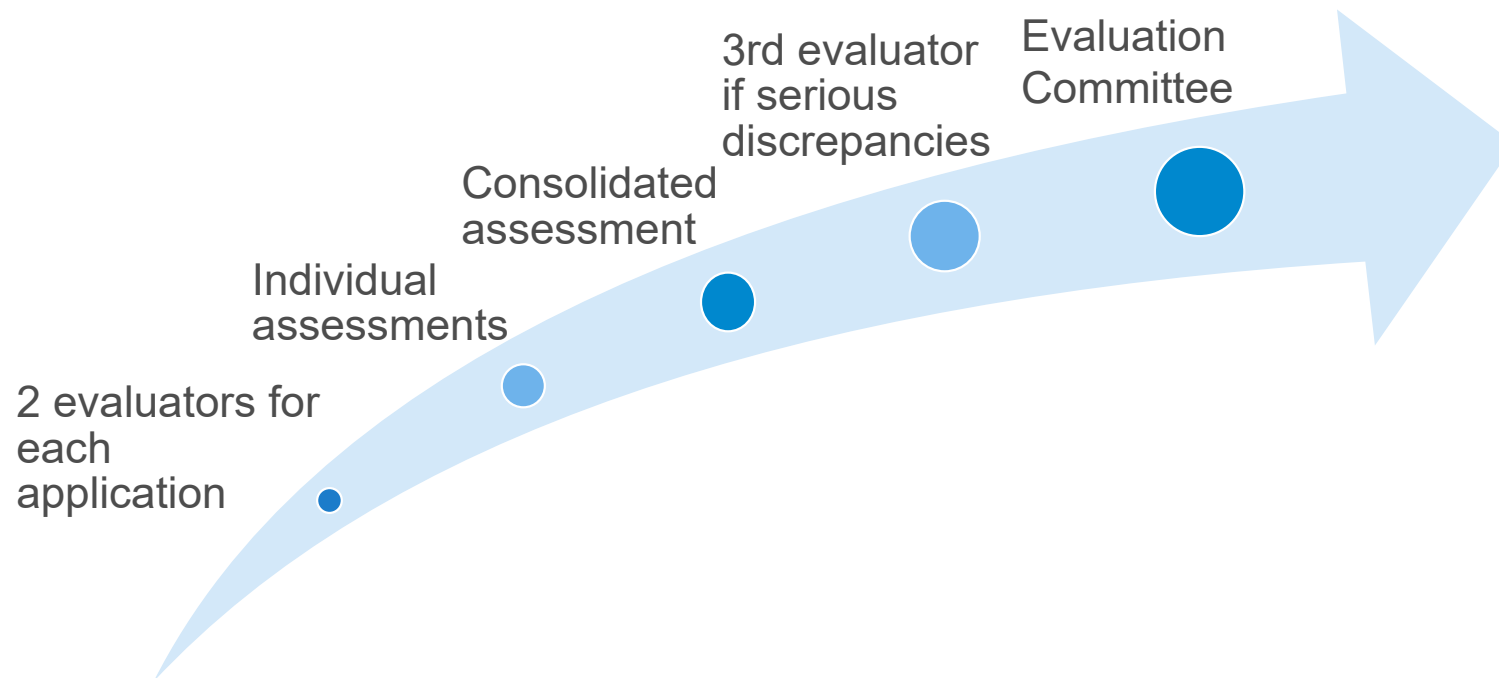
Award criteria	Scores	Thresholds
1. Relevance of the project	Maximum 30 points	Minimum 15 points
2.1 Quality of the project design and implementation	Maximum 20 points	Minimum 10 points
2.2 Quality of the partnership and cooperation arrangements	Maximum 20 points	Minimum 10 points
3. Impact	Maximum 30 points	Minimum 15 points

To be considered for funding, proposals must score

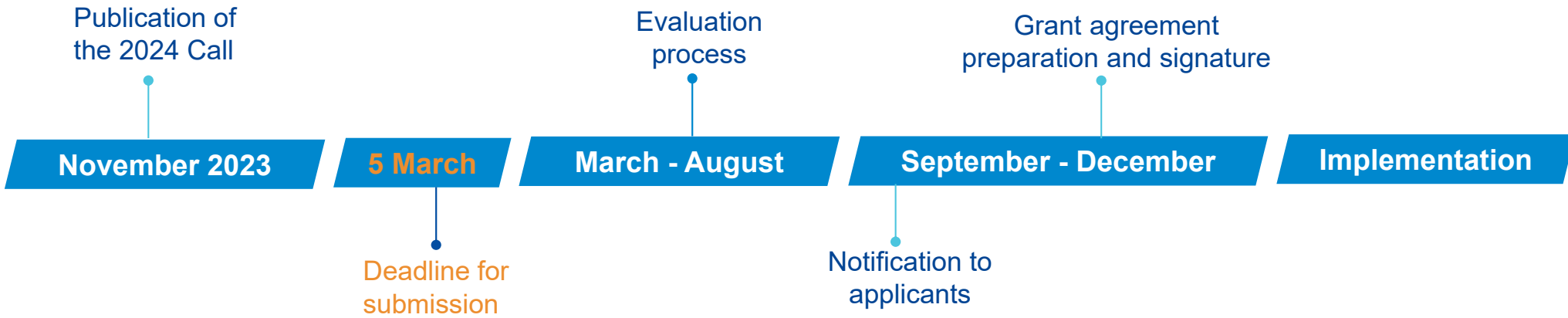
- at least **half of the maximum score points** of each award criterion
- at least **60 points** in total

In case of ex aequo, priority will be given to projects scoring highest under the criterion '**Relevance of the project**', then under '**Quality of the project design and implementation**' and finally under '**Impact**'.

Evaluation and selection



Indicative roadmap





How to present a proposal

- Application package
- Work packages
- Proposed budget
- In a nutshell


Application package

Deadline
22 March 2023 17:00:00 Brussels Local Time

73 days left until closure

Call data


Call: **ERASMUS-SPORT-2023-CB**
Topic: **ERASMUS-SPORT-2023-CB**
Type of action: **ERASMUS-LS**
Type of MGA: **ERASMUS-AG-LS**

 Topic and type of action can only be changed by creating a new proposal.

Proposal data

Acronym: **SPORT CB 2023 Test**
Draft ID: **SEP-210911159**
Final ID: **210911159**

Download Part B templates

 [Download part B templates](#)

Application form consists of

- **Part A** (General information, Participants, Budget) to be completed online;
- **Part B** (Technical description + Detailed estimation of costs for lump sums) to be downloaded, completed and submitted as part of the application form

Make sure you use and submit the official templates for Part B

Work packages – Good practices

Minimum 2 WPs

- *Management and coordination*
- *Impact and dissemination*

WPs **coherent** with activities and budget

Milestones not mandatory in sport actions



Deliverables on **major outputs** of the project

10 to 15 deliverables for the entire project

Dissemination level: **PU** or **SEN**

Work packages – Example of structure

WP 1 – Management and coordination

WP 2

Preparation
phase

WP 3

Implementation
phase

WP 4

Quality
assessment
phase

WP 5 – Impact and dissemination

Budget – Detailed Estimation of Costs

ANNEX 1 to Part B Detailed Estimation of Costs for Lump Sums

Instructions

1	This workbook for Lump Sum calculation must be uploaded in the Submission system as a mandatory document in annex to the application. Please note that if you do not upload the fully completed Excel workbook as an annex, the application cannot be submitted (the system will not allow you to submit).
2	According to the Lump sum scheme, the lump sum for a Work Package (WP) will normally be paid only when the entire Work Package has been completed. Please take this into consideration while structuring your proposal. Work Packages should be designed in a way that enables the evaluator to clearly identify whether the action has been completed.
3	We recommend using Excel 2010 or more recent.
4	The only currency used in this worksheet is EUR.
5	The first thing you need to do is to set the relevant Maximum Grant Amount (in row 34 of this sheet), and the maximum % of co-financing (in row 35, both in column E) applicable for the call. This data can be found on the Portal under Topic Conditions and in the Call document.
6	You then have to fill in only the following sheets: 'Beneficiaries List' - 'Work Package list' - 'BE XXX' (one sheet per Participating Organisation) - 'Depreciation costs' (if your budget includes the purchase of equipment) and the last column of the 'Proposal Budget' sheet with the Requested EU Grant Amount
7	You first need to start filling in the sheet 'Beneficiaries list' where you are asked to enter all participants in the project including any Affiliated Entities. To add beneficiaries, please double-click on ' Add a Beneficiary '; to add an affiliated entity, please, double-click on ' Add an Affiliated Entity '. <i>NOTE: the costs of Associated Partners cannot appear in any part of this budget.</i>
8	Then you can fill in the sheet 'Work Packages list', where you are asked to enter all the Work Packages. To add a work package, please double-click on ' Add a Work Package '.
9	Once you have completed the 'Beneficiaries List' and 'Work Package list' sheets, or each time you add or remove a beneficiary or a work-package, you must double-click on one of the ' Apply changes ' buttons to generate the related sheets in the Excel workbook. At this stage your spreadsheet is ready to be edited Beneficiary by Beneficiary (BE XXX) for all the workpackages concerned. You are requested to enter for each Beneficiary Spreadsheet, all the related costs of each WorkPackage.
10	You have to complete a 'BE XXX' sheet per Beneficiary. This sheet includes separate sections for the various costs categories for each Work Package of the project. Complete only the number of units and the cost per unit for each cost category. The total cost per cost category will be automatically calculated. If the Beneficiary does not contribute to a specific WP or cost category, then leave it blank.
11	You have to estimate the eligible costs of your proposal using the same methodology as if these costs were declared under an actual cost-based grant agreement. For additional information, please refer to the Annotated Model Grant Agreement. Annotated Grant Agreement in Reference documents section of Erasmus
12	In each 'BE XXX' sheet, for section ' A. DIRECT PERSONNEL COSTS ', you have to encode your costs using the following unit: 1 unit is 1 person-month

Instructions to be followed step by step

Data to be edited by the applicant:

- Call name : **ERASMUS-SPORT-2024-CB**
- Max EU contribution: **EUR 200.000**
- Max co-financing rate: **80%**

<i>FILL IN THE VALUES BELOW BEFORE STARTING</i>	
Insert the name of your call :	ERASMUS-SPORT-2024-CB
Insert the acronym of your project :	
Maximum grant amount for the EU contribution as stipulated in the call :	200.000,00
Maximum cofinancing rate as stipulated in the call :	80,00%
<p>The document which will be created with format .XLSX will be saved in the same folder where this workbook .XLSM is currently placed.</p>	
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p>Create XLSX document</p> <p style="color: red; font-size: small;">Double-Click to activate</p> </div>	

Budget – Detailed Estimation of Costs

List of Beneficiaries and Affiliated Entities			
<i>BE NR/AE</i>	<i>BE/TP name</i>	<i>Acronym</i>	<i>Country</i>
BE 001	ACME Ltd.	ACME	Belgium
BE 001 / AE 001	Spin Off ACME	SPIN	Belgium
BE 002	Widget Company	Widget	France
BE 002 / AE 001	Small Widget	Small	France
BE 003	The Ultimate Start Up	Ultimate	Italy

List of Work Packages	
<i>WP Nbr</i>	<i>WP Label</i>
WP 001	Design
WP 002	Build
WP 003	Test

Be coherent
with the
technical
description of
the project

Proposed budget in Technical description form

Table **not to be completed** as information already requested in the Excel workbook 'Detailed estimation of costs'

Estimated budget — Resources <i>(n/a for prefixed Lump Sum Grants)</i>														
Participant	Costs													
	A. Personnel		B. Subcontracting	C. 1a Travel			C. 1b Accommodation	C. 1c Subsistence	C. 2 Equipment	C. 3 Other goods, works and services	D. 1 Financial support to third parties		E. Indirect costs	Total costs
[name]	X person months	X EUR	X EUR	X travels	X persons travelling	X EUR	X EUR	X EUR	X EUR	X EUR	X grants	X EUR	X EUR	X EUR
[name]	X person months	X EUR	X EUR	X travels	X persons travelling	X EUR	X EUR	X EUR	X EUR	X EUR	X prizes	X EUR	X EUR	X EUR
Total	X person months	X EUR	X EUR	X travels	X persons travelling	X EUR	X EUR	X EUR	X EUR	X EUR	X grants X prizes	X EUR	X EUR	X EUR

For certain Lump Sum Grants, see detailed budget table/calculator (annex 1 to Part B; see [Portal Reference Documents](#)).

Proposed budget in Part A

Section 3 – Budget of Part A

3 - Budget

No	Name of Beneficiary	Country	Requested grant amount
1		RS	57608.00
2		ME	44169.00
3		ME	44169.00
4		MK	52729.00
Total			198675.00

Detailed estimation of costs for lump sums (Part B)

- Ensure that there are no error messages in the Excel workbook (see *Sheet 1 – Instructions*)
- Ensure that the total amount and the budget split per beneficiary are the same in both parts of the application

AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR
Services for Meetings, Seminars	Services for communication/ promotion/ dissemination	Website	Artistic Fees	Other	D. Other cost categories	D.1 Financial support to third parties	TOTAL DIRECT COSTS INCLUDING SUBCONTRACTING (A+B+C+D)	E. Indirect costs 7% (rounded to zero decimals)	TOTAL COSTS (A+B+C+D+E)	MAX EU CONTRIBUTION = 80 % of 248,347 € or 200,000 €	Your maximal EU contribution corresponding to your budget = 198,678 €	Max EU CONTRIBUTION	Requested EU - CONTRIBUTION				
28,000	500	4,000	-	6,000	-	-	67,900	4,711	72,611	57,609	57,608	57,609	57,608				
28,000	1,000	-	-	6,000	-	-	51,600	3,612	55,212	44,170	44,169	44,170	44,169				
28,000	1,000	-	-	6,000	-	-	61,600	4,312	65,912	52,730	52,729	52,730	52,729				
112,000	3,500	4,000	-	24,000	-	-	232,100	16,247	248,347	198,678	198,675	198,678	198,675				

In a nutshell...

- Make sure that your consortium complies with the **eligibility criteria**
- Number of **work packages and deliverables** to be coherent with project activities and proposed budget
- Use the **official templates for Part B** of the application
- Respect the **formatting rules** of the Technical description form (**max. 70 pages**)
- Ensure that there are **no error messages** in the detailed estimation of costs (Maximum EU contribution = **80%** of the total costs of the proposal)
- Submit your proposal **in advance**

Questions & answers



Keep in touch



[EACEA \(europa.eu\)](http://europa.eu)



[Funding & tender opportunities](#)



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Thank you



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